

Troop 355	Position Guide	Latest Revision: April 30, 2009
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Preamble

The Awards chair is responsible for recording and acquiring the merit badges and rank advancement earned by the Scouts.

I. Reporting Relationship

This position reports to the Advisory Committee Chair

II. Responsibilities and Duties

1. Receive the results of Boards of Review scheduled by the Advancement Coordinator
2. Receive the results of Boards of Review scheduled at a camp out by the Scoutmaster
3. Review "Blue Cards" signed by the Scoutmaster
4. Process advancement reports with the Council
5. Maintain troop advancement records

III. Training

1. Attend the following training courses provided by the San Gabriel Valley Council:
 - a. Fast Start Training
 - b. Troop Committee Challenge