

EAGLE CHECKLIST

****This form must be submitted along with the completed Eagle Scout rank application and project workbook, to the Council Office at least 10 business days prior to the scheduled Advancement Committee Meeting in order for the Scout to have his Board of Review within that same month. Please refer to the Council Calendar on our website at www.housatonicbsa.org for the meeting schedule. This form must also be returned to the Council Office after the Board of Review.**

OFFICE USE ONLY:

Name of Applicant _____	Date Application Received _____
Type of Unit and No. _____	Date of Council Certification _____
Name of Eagle Project _____	Board of Review Date _____
Grand Total of Hours Worked on Project _____ <i>(Found on bottom of Page 10 of the Eagle Scout Project Workbook)</i>	Date Application Returned _____

<u>Unit</u>	<u>Council</u>	
_____	_____	Council number, type of unit, national unit number
_____	_____	All information is legible
_____	_____	Applicant's full legal name (30-character maximum) spelled correctly and legible
_____	_____	Applicant's address correct
_____	_____	Unit type, local unit number, location correct
_____	_____	Dates of entry in Scouting; First Class and Star rank board of review dates correct
_____	_____	At least <u>four</u> months between First Class and Star rank board of review dates
_____	_____	At least <u>six</u> months between Star and Life rank board of review dates
_____	_____	Cubscout, Webelos Scout and Arrow of Light questions answered (if Scout <u>did not</u> earn Arrow of Light, put YES for - Completed 5 th grade upon joining).
_____	_____	Date of birth provided
_____	_____	Applicant meets age requirement criterion
_____	_____	At least <u>six</u> months between Life and Eagle rank board of review and prior to 18 th birthday
_____	_____	References checked (Scout must have ALL letters) including Scout's Statement and <u>original</u> Letter of Completion from organization.
_____	_____	21 merit badges earned (List day, month, year for each if not entered) (NOTE: 12 required, 9 optional)
_____	_____	Must serve at least <u>six</u> months in a position of responsibility <u>between</u> Life and Eagle rank board of review dates and prior to 18 th birthday (see application for list of acceptable positions and ONLY list those between Life and Eagle rank BOR date)
_____	_____	Eagle service project <u>completed</u> between Life and Eagle rank board of review date and prior to 18 th birthday
_____	_____	Scoutmaster conference <u>completed</u> between Life and Eagle rank board of review dates and prior to 18 th birthday
_____	_____	Eagle Scout project hours logged in to Good Turn for America website <u>before</u> paperwork is submitted to Council
_____	_____	Applicant's signature and date on application
_____	_____	Unit Leader's signature and date on application
_____	_____	Unit Committee Chairman's signature and date on application
_____	_____	Council certification and date on application
_____	_____	Reviewed with scout by (signature) _____
_____	_____	Print Name _____ Date _____
_____	_____	Unit position _____

****Advancement Committee****

Eagle board of review signatures and date on application, Scout Handbook and Advancement report
 Original Eagle project report returned to applicant
 Eagle Checklist, Eagle application and Advancement report returned to Council

****The following are reviewed by the Council after the Board of Review****

- _____ If board of review is three to six months after applicant's birthday, submit documentation stating reason for delay
- _____ If board of review will be conducted more than six months after applicant's 18th birthday, contact the Boy Scout Division at the National Office for procedures to follow prior to scheduling board of review
- _____ Scout Executive's signature and date on the application. Date of SE's approval _____
- _____ Copy made of the completed application with signatures for permanent Council file
- _____ Application sent electronically to the Eagle Scout Service, S220 at the National Office, on _____ (Date processed)